

## **Labor Relations for Practitioners (LRfP) Collective Bargaining**

**COURSE NUMBER**     **FAA14000004**

For information about this course, contact:  
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### **DESCRIPTION AND LEARNING STRATEGY**

*Labor Relations for Practitioners: Collective Bargaining* is a comprehensive program designed to enable Labor/Employee Relation Specialists to provide advice and prepare briefs and/or contractual language through Memorandum of Agreements and settlements.

This highly interactive program features lectures, facilitated discussions, small group activities, and skill demonstrations in a case presentation.

Course topics, led by FAA subject matter experts, include Roles and Responsibilities, Personnel Management System, Legal Writing, Statute, Information Requests, Contract Interpretation/Administration, Duty to Bargain, Scope of Bargaining, and the Negotiation Process.

### **OBJECTIVES**

- Demonstrate the ability to negotiate and write effective contractual language.
- Communicate effectively with supervisors/managers/employees and union officials.
- Effectively demonstrate ability to perform tasks (e.g., negotiations, contract interpretation/administration, and application of LMR statute).

### **KEY COMPETENCIES**

- Building Alliances
- Building Teamwork and Cooperation
- Communication
- Problem Solving

### **CLASS SIZE**

20 participants

**LENGTH**     4½ days  
(Monday 8:00 a.m. –  
Friday 12:00 noon)  
36 hours

### **LOCATION**

FAA Center for  
Management and  
Executive Leadership  
Palm Coast, Florida

### **UPCOMING DELIVERIES**

Future offerings will be  
announced through AHL.

### **WHO SHOULD ATTEND**

Labor/Employee Relation  
Specialists

### **ENROLLMENT**

A Point of Contact will  
be identified at time of  
offering.

### **PREREQUISITE**

None

### **PRECOURSE**

Precourse assignments will  
be sent upon enrollment.

### **RELATED COURSES**

Arbitration Advocacy  
(FAA01297)

Conduct and Discipline:  
*Building a Winning  
Case*  
(FAA14000003)